

NOCCS Board Minutes
February 17, 2016

A meeting of the Board of Trustees of North Oakland Community Charter School was held on **date at 6 pm** at the School.

The following members of the Board were present:

Stephen Ajani, Leslie Bell, Mia Birdsong, Teresha Freckleton-Petite, Juliana Germak, Ann Gordon, Tracy Hanna, Mariah Landers, Kristen McClusky, Rachel Vyda-Venning, Lakisha Young

Public Comment

There was no public comment.

Approval of Minutes

The Board reviewed the January minutes. Tracy Hanna moved to approve the minutes. Teresha seconded the motion. The motion to approve the minutes passed by 8 votes in favor and 2 abstentions.

Head of School Update

Mr. Ajani provided additions to his Head of School update:

So far 188 applications have been submitted for the 2016-17 lottery.

NOCCS is waiting to hear what the OUSD start date will be before presenting the 2016-17 calendar to the Board for approval.

IEE Policy

The Board discussed the proposed Independent Education Evaluation policy. The policy is based on one recommended by the El Dorado SELPA and edited by Mr. Ajani. Ann Gordon moved to approve the policy. Tracy Hanna seconded the motion. The motion passed by nine votes in favor and one abstention.

Enrollment at NOCCS

The Board discussed the Head of School's proposal to increase class size in response to ongoing financial constraints which have been exacerbated by the request to return SB 740 funds. Mr. Ajani has discussed this proposal with teachers. Teachers concerns included fear that this would become a regular solution for fundraising, space/furniture issues, the need for teacher support via interns or others resources, and that it could lead to a reduction in individualized attention for students.

The Board asked a number of questions and requested that further investigation be done to help the Board understand the urgency of this issue, the cost-benefit analysis, and what the potential alternatives are. Mia Birdsong recommended that the Board put together a list of

questions that could lead to a longer term research process that can be reviewed over time. She recommended that the Board have a retreat on this topic in May or June.

NOCCS Financials

The current financial forecast has not changed much. The PEC has provided it's annual grant early to assist with the repayment of the SB 740 funds. Mr. Ajani and the Finance Committee are working with OUSD to determine the channels for requesting that Emerson's FRL rate be recalculated to determine if there has been an error.

HoS Evaluation Process

Lakisha Young presented the Personnel Committee's proposal for the Head of School evaluation process. The recommendation is to evaluate the Head of School based on 2 academic goals and 4 culture goals:

- RTI implementation
- Reduction of the achievement gap for each subgroup by $\frac{1}{5}$
- School culture as measured
- Improved classroom management and environment
- Family engagement as measured by the family survey
- Talent pipeline strategy - Ability to interview 2 high quality candidates per position

Currently, it is challenging to get data to measure progress on these goals. An interim assessment with 2x2x2 framework will be used to kickstart the evaluation. Mr Ajani will be asked to reflect on two things going exceptionally well, two things not going well as well as two things board is doing well and two areas the Board could improve upon.

Lakisha Young also provided an update on the sick leave carry over issue in the Personnel handbook. The Personnel committee's recommendation is to insert clarifying language in the handbook that states that vacation and sick leave cannot be carried over to the next school year and that administrative staff can carry a maximum of ten days. The revised handbook will be presented to the Board for approval at the March meeting.

Educate 78 Board Governance & Management Discussion

Ann Gordon provided an update on the Educate 78 Board Governance meeting that she and Luis Rodriguez attended. The meeting was valuable for networking with other Oakland charter school board members and for the presentation and activity on charter school board governance. The NOCCS Board is in the high functioning category and is considered a seasoned board at 16 years old. Ann shared documents designed to help distinguish between decisions that the Board should make versus those the Head of School should make.

Board Recruitment & Capacity

Ann Gordon reported that there are four board members that will term off in August; two parent-elected members and two externally appointed members. Teresha Freckleton-Petite is

working with the FTO to set up the parent election, and she has recruited one parent to run already. Ann is working with Christina Greenberg of Educate 78 who will be recruiting and training individuals interested in serving on Oakland charter school boards. We are searching for board members with finance, development, human resources and legal expertise.

Committee Updates & Strategic Plan

There were no questions from Board members about the rest of the committee updates and strategic plan.

Adjourn

There being no further business to be transacted, and upon motion duly made, seconded and approved the meeting was adjourned at 8:00 pm

Respectfully Submitted, Ann Gordon, Secretary