

NOCCS Board Minutes

April 19, 2017

A meeting of the Board of Trustees of North Oakland Community Charter School was held on **April 19, 2017 at 6 pm** at the School. The meeting was called to order at **6:01 pm**.

The following members of the Board were present: Stephen Ajani, Raja Antony, Leslie Bell,, Teresha Freckleton-Petite, Juliana Germak, Tracy Hanna, Devon King-Neece, Mariah Landers, Melissa McDonald, Luis Rodriguez, Lakisha Young, and Rachel Vyda-Venning. Sahra Halpern arrived after the first vote.

Absent: Mia Birdsong and Joy Sherrod

Guests: Kelly Hoppe (EdTec), Alona Esposito (board candidate), Aaron Heard (Alliance Academy teacher)

Public Comment

none

Minutes

Leslie made a motion to approve the March minutes with corrections. Devon seconded the motion. There were 10 votes in favor: Stephen, Raja, Leslie, Teresha, Devon, Melissa, Luis, Juliana, Lakisha, Rachel. None opposed. Abstained: Tracy and Mariah.

State of School Report

Mr. Ajani highlighted parts of his report, which included updates on the assessment phase of Educate 78 pilot program that NOCCS joined, the first report from Enroll Oakland Charters on outcomes of the common application, and the LCAP process. He received feedback and answered questions from the board regarding the next steps of the Educate 78 pilot and whether it could lead to new potential funding; how he plans to leverage the data from the common enrollment application into action items, and making sure the school is involving families in the LCAP process by providing opportunities for them to give input.

Wellness Policy

Stephen presented an updated wellness policy which is required by schools acting as their own school food authority (SFA). It provides guidelines for nutrition, physical education and activity, and nutrition promotion. This is not a new responsibility, but required documentation of what we are providing as an SFA. Several board members pointed out that the policy states that the nutrition rules apply to afterschool programs, so this policy should be shared with our EDP contractor. Rachel moved to approve the wellness policy with proposed changes. Luis seconded. The motion passed unanimously.

Board Recruitment Update

The Governance Committee presented a slate of six external candidates for consideration. They were: Alona Esposito, Brandie Albright, Caroline Gershwin, Dewayne Walton, Jeanna Penn, and Noelle Hylton.

After reviewing their resumé, applications and responses to interview questions, the board discussed the merits of each candidate and whose skills and expertise best matched the current needs of the school. The board decided to offer board positions to: Brandie Albright, Dewayne Walton, Jeanna Penn, and Noelle Hylton. Leslie made a motion to vote these candidates onto the board of trustees. Melissa seconded the motion. All were in favor. Alona Esposito and Caroline Gershwin will be invited to join a committee. Parent elections will be held on May 9.

Finance Updates

A meeting with Richard Owens of the PEC was very productive in re-opening the lines of communication and clarifying the relationship of the PEC to the NOCCS board. The finance committee is working on a plan to operationalize future draw downs of PEC funding.

The March financial forecast: Projected operating income increased by \$2K since previous month to \$111K and \$64K (without prop 39 funds). Revenues increased by \$18K, which includes an additional \$17K for mental health revenues. This amount was recently revised due to student needs. Expenses increased by \$16K which includes an additional \$26K in special education expenses due to support needs. Partially offset by decreases in other classified staff staffing. Cash flow remains healthy for remainder of the year with \$160K in PEC funding expected to arrive in June.

2017-18 budget development in underway with the final draft ready for board vote in May as long as the LCAP is approved first. The first draft of 3-year budget shows \$64K in operating income in 17-18 (not including prop 39 depreciation). The board discussed this draft MYP budget and asked whether it reflected costs associated with the proposed middle school redesign, whether it met fund balance targets, and what opportunities/uncertainties could affect future revenues and expenses. The board requested notes in the draft budget that would provide context for each line item. Luis offered to follow up with David and the finance committee to get this done.

Closed Session

The board held a closed session to discuss the process for evaluating and developing the professional performance of teachers at the school.

Adjourn

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 pm

Respectfully Submitted, Teresha Freckleton-Petite, Secretary