

NOCCS Board Minutes

March 15, 2017

A meeting of the Board of Trustees of North Oakland Community Charter School was held on **March 15, 2017 at 6 pm** at the School. The meeting was called to order at **6:03 pm**.

The following members of the Board were present: Stephen Ajani, Raja Antony, Leslie Bell, Mia Birdsong, Teresha Freckleton-Petite, Juliana Germak, Sahra Halpern, Lakisha Young, and Rachel Vyda-Venning. Melissa McDonald, Devon King-Neece, Luis Rodriguez and Joy Sherrod arrived after the first vote.

Absent: Mariah Landers and Tracy Hanna

Guests: David Bond (NOCCS Director of Operations and Enrollment), Chien Wang (FTO Recording Secretary), DeWayne Walton (board candidate) and Noelle Hylton (board candidate)

Public Comment

DeWayne Walton introduced himself as a candidate for the NOCCS Board of Trustees and thanked the group for the invitation to attend a meeting.

Minutes

Leslie made a motion to approve the January minutes. Mia seconded the motion. There were 8 votes in favor: Stephen, Leslie, Mia, Teresha, Juliana, Sahra, Lakisha, Rachel. Abstained: Raja.

State of School Report

Mr. Ajani highlighted parts of his report, which included updates on teacher staffing, fundraising, and student progress reports/parent conferences. He received feedback and answered questions from the board regarding the next steps of teacher satisfaction survey, the need to be proactive about LCAP reporting, ways to communicate the content of the state of the school address to families that did not attend as well as promotion for the second meeting, and resource planning around a having a 6% increase in the student population in 2017-18 school year.

Finance Updates

Our operating income is projected at \$108.6K (this is \$537 higher than the previous month). Operating income spending (not including prop 39 energy spending) is \$62K. NOCCS ended February with \$258K in cash. NOCCS looks healthy for the rest of the year cash-wise but is still depending on \$160K in PEC funding in June. The finance committee will be meeting with the PEC.

The 2017-18 budget process is underway. EdTec will receive numbers by March 25. The draft budget will be presented at the April meeting and be finalized for a vote in May (can be delayed to June if needed).

The finance committee presented the second interim budget report for a board vote. Sahra moved to approved the second interim budget report. Raja seconded the motion. All board members present were unanimously in favor.

The finance committee also shared updated financial policies and procedures. The previous policy was out of date. The new policy aligns with EdTec's template. It gives NOCCS more latitude to operate independently of the board and provides guidelines for when approvals are needed. Staff will receives training on the new policies. We can always amend them if we run into problems with implementation. Mia made a motion to approve the new financial policy. Rachel seconded. All board members present were unanimously in favor.

Board Recruitment Update

The Governance Committee hosted a recruitment social on March 9. Thirteen prospects attended: 7 NOCCS parents (including two fathers) and 6 external candidates. The committee will be reaching out to the external candidates about applying and interviewing as well as organizing parent elections in collaboration with the FTO. There are seven (7) openings on the board--two must be filled by parents--but we will find a leadership role for everyone who applies/runs for a seat.

Spring Retreat Reminder

The spring board retreat has been scheduled for April 23. More details to follow.

Lottery Certification

This year's lottery took longer because of the decision to increase enrollment in the middle school had a cascading effect on the lower grades (had to take siblings into account). Also the gender balance had to be applied to five grades and this has to be done manually because the SchoolMint program doesn't have a gender preference in its algorithm.

Devon made a motion to certify the NOCCS admission lottery results. Joy seconded the motion. All board members present were unanimously in favor.

2017-18 School Calendar

The board discussed the proposed 2017-18 school calendar. There are 176 days of instruction and fewer professional development days. One issue raised is that our school calendar is aligned with the Berkeley school district, not OUSD. It creates a gap week where working families don't have child care because Oakland camps are over. We need to communicate to families our rationale. The community should share options with families.

Leslie moved to approve the 2017-18 calendar. Mia seconded the motion. All in favor: Joy, Lakisha, Stephen, Melissa, Leslie, Teresha, Devon, Mia, Sahra, Juliana.
Abstained: Rachel, Raja, Luis.

Operations Staffing Plan

Stephen shared his plan for restructuring the NOCCS operations team. He will be drafting job descriptions and analyzing the salary/benefits costs.

Adjourn

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 pm

Respectfully Submitted, Teresha Freckleton-Petite, Secretary