

NOCCS Special Board Meeting Minutes
October 15, 2014, 6:00 pm
1000 42nd Street, Oakland

Present: Carolyn Gramstorff, Steve Fox, Jenny Bond, Rachel Vida-Venning, Ann Gordon, Iliana Phirippidis, Kristen McClusky, Sahra Halpern
Adam Howell, Coriander Melious, Erica Mackie,

Called to order: 6:05 pm

Public comment: Patsy Smith a parent of a second grader. She came with questions involving teacher retention and attracting teachers. She asked if there were exit interviews. Also asked if there is a way to begin a music program at NOCCS. Erica shared that the executive committee would meet, discuss and respond.

Approval of Minutes: Carolyn moved that minutes be approved as amended
Rachel seconded the motion
7 approved
3 abstentions
Approved

Coriander arrived a few minutes late.

Introduction of Assistant Directors and Overview of Professional Development Goals:

Tricia Speed introduced herself to the board and spoke briefly about her experience in education. The board listened and asked some questions about Tricia's experience at NOCCS.

Mahru Elahi introduced herself to the board and presented about teacher professional development and creating a learning community at NOCCS. She shared that she, Trica and Carolyn are working closely with the NOCCS instructional coaches to develop PD for the NOCCS staff.

Mahru discussed:

- *School wide systems and structures:* How do we build responsive classroom and school-wide structures, routines and rituals to support student learning? She discussed the different ways that this Understanding Goal was approached with professional development for the teachers.
- *Equity practices:* In spring of 2014 they identified racial inequality and began deepening equity discussions through the film *Cracking the Code*. They also used student voice to frame questions around cultural competency in the classroom. Teachers began unpacking their mental models to look at how implicit bias impacts discipline and instruction. The plan for Fall 2014 is to build on this work through structured discussions. They will begin with inquiry.
- *Readers and writers workshop:* The understanding goal for this area is: How can we develop and implement ELA instruction that is both aligned to Common Core Standards and that adheres to the Teachers College Readers and Writers Project model? Mahru presented five methods they are using to help teachers achieve this goal.
- *Aligning coaching staff with admin. Team:* Mahru reported that they have scheduled monthly meetings between the administration and instructional coaches throughout the school year.

The board listened and asked questions. Coriander expressed an interest in seeing more about the math goals for NOCCS Professional development. External PD was discussed. Coriander asked if NOCCS

teachers can attend the OUSD monthly professional development. Carolyn responded that PD at NOCCS is based on NOCCS data and the district PDs are driven by the districts priorities.

Data Review: Carolyn shared her- *October Data Presentation*. She began with demographic data that demonstrated the ethnicities of the student population from 2000-2014.

From inception NOCCS has increasingly diverse student body. The move to 1000 42nd street in 2006 is likely a factor in the diversification of the student body. The 6-8 expansion is also likely a factor in the diversification of the student body.

Academic rank performance data from 2000-2014: Carolyn discussed the history of the NOCCS API rank. All but one year, NOCCS has maintained an API of over 800, which is the line of demarcation for a successful school in the state of California. Each charter term the average ranking has increased by approximately 30 points. Carolyn reported that there is currently a suspension of API calculation as we move from STAR to SBAC as part of the shift to Common core. The preparation for the common core will be critical to our on going API ranking. She also discussed additional data to analyze. The board discussed and asked questions.

Financial Report and Vote on Revised Budget: Peter Laue from EdTec presented the September financials and forecast updates.

Fundraising was strong in September, totaling \$24k

Salaries and benefits have been sorted out between prior and current year, and September salaries are representative of the go-forward monthly expense

Forecast Update:

Major changes in revenue forecast:

LCFF funding slight increase

\$14K of additional common core funding

\$50k contribution from capital campaign to cover Development Director Compensation and benefits

Major changes in the expense forecast:

\$22k in savings in certificated due to adjustments to teachers to account for staffing changes/maternity leaves

Additional SPED instructional aide +\$24k offset by lower OUSD SPED costs

Development Director offset by capital campaign contribution to cover the cost

Health benefits have been reconciled to actual costs

Net zero movement between categories in books and supplies

\$10k additional cost for capital campaign

Savings in OUSD SPED fees due to onsite sped instructional aide

Projected Operating income of \$64K for year end 14-15

The board discussed the amount of grant money that NOCCS is drawing from PEC. It was clarified that there is a surplus from prior years but the grant amount in the budget is not sustainable looking forward.

The board decided to postpone the vote on the revised budget until the November meeting.

Preparation for Board Retreat: Ann Gordon reminded the board of the annual retreat on October 26 at NOCCS. She reviewed an outline of the agenda and current organizational plans.

Ann shared that the Strategic Planning committee has scheduled a Community café next Wednesday, October 22 6-8 pm to provide an opportunity for community members to give input on the strategic plan. They will be coordinating with the FTO on outreach.

Meeting Adjourned: 8:05 pm