

North Oakland Community Charter School (NOCCS)

General Board Meeting

@ 6:00 pm November, 16, 2011

1000 42nd Street, Oakland

Our Overarching Role as Board Members:

Serve as pro-active stewards of NOCCS' sustainability and growth, in alignment with its guiding principles

Outcomes

Better understand the current state of the school

Make progress on strategic priorities; fine-tune implementation strategies

Address emerging policy issues

Agree on next steps

1. No public comment.
2. Approval of notes from last meeting- passed.
3. Carolyn- Ed program report.
4. Questions about Instructional Rounds:

Q: Do IAs do instructional rounds?

A: No. Sharon is doing different PD with them.

Q: Project Zero connection?

A: IRs have been used in PZ but not specific to.

5. Capital Campaign Update- Ken

- Highlights: Timeline rough, but will be reviewed by consultant (when hired)
- Wrote RFP. Had interest from 12+/-, talked with them. 5-6 will probably submit a proposal, submit by Friday. Ken will try to figure out how to compare them. Dec 5th and or 12th -meeting with Carolyn, Ken, Erica, Rachel will interview them, decide who will work.
- Had a couple of conversations with key donors/possible co-chairs.
- Need to present a plan for guarantor agreement by Jan 1.
- Q: What do you envision the presentation of the plan to consist of? A: Report model, laying out things with the detail we have. Then give report. Q: Are you pretty far along? A: I think so.
- Hope that co-chairs will contribute significantly, open doors to others.
- Q: What are A, D, R, I on chart? A: Legend is on the bottom of chart.

6. Jay- Financial Update

- History of NOCCS financial structure—in PPT.
- Suggestion that consolidated budget is shown to board.
- NOCCS Finance 101: PPT
- Q: Total expense budget? A: 1.8 or 1.9
- Financial update for October
- Action item: audit. Jay made resolution: accept the audit. Final audit file will have correction made in Note #5. Also typo (decease instead of decrease) on p. 4 will be corrected. Carolyn seconded. Motion carried unanimously.
- Check signature- Jay moves to remove Susan Jones and Lily Jones to put Rachel Wylde on the list of check signers. Ken moved to accept, Li-Mei seconded, motion passed unanimously.

7. Personnel Committee- Victoria

- Worked on strategic goals for Strategic Plan

8. Nominating Committee- Michael

- Working out the governance language

9. Strategic Plan- Li-Mei

- Wanting to take straw poll to see where people have the most comments/need for input.
- Discussion about Community Objective—trying to figure out roles and responsibilities for Community Committee and CBIO.
- Trying to leave it open for collaboration and not have redundancy.
- CBIO as recruited by admin, Board also not grass-roots.
- Reminder of bandwidth, capacity for volunteer team.
- Surveys, data—how are we asking questions?
- What's the theory we are going to use about collecting data? Is there a way of collecting data in a way that build community? Perhaps current way of delivering surveys creates more negative perception.
- Q: How many families do we currently have who need translation? A: 10
Comment: Making sure that there is internal translation as well.
- Action Steps: Not trying to capture every step along the way.
- Discussion about progressive education v. educational practices, trying to make things clearer.
- No comments for Teacher Sustainability, Finance.
- Governance- need to have conversation with Destiny Arts. More sense of urgency.
- Dec: Need to have final final draft. Need to get stuff to Li-Mei a week or two before the next board meeting. Deadline: December 7th.
- In Jan—Owners of action steps decided.

- Presenting to community—get a parent/graphic designer to design?
- Facilities Committee—do we want to make one? Move to next Board meeting.