

North Oakland Community Charter School (NOCCS)  
**General Board Meeting**  
@ 7:30 pm March 14, 2012  
1000 42nd Street, Oakland

Our Overarching Role as Board Members:

*Serve as pro-active stewards of NOCCS' sustainability and growth, in alignment with its guiding principles*

Outcomes

Better understand the current state of the school  
Make progress on strategic priorities; fine-tune implementation strategies  
Address emerging policy issues  
Agree on next steps

AGENDA

Present: Ken Sommer, Wendy Barry-Owen, Mara Benitez, Rachel Wylde, Erica Mackie, Eric Rathaus, Li-Mei, Johnson, Carolyn Gramstorff, Jay Weil, Michael Schwartz, Victoria Folks.

Absent: Kristin Zimmerman, Katherine Orr, Ken Sommer

Public Comment: none

Approval of Minutes

Kristin

**Wendy moved and Jay seconded that February board meeting minutes be approved. Motion carried with 1 abstention by Carolyn.**

Lottery

Carolyn

Special recognition went out to Sharon Flynn and Richard Owen who did an awesome job making the lottery happen. Also thanks to all others who helped.  
**Carolyn moved and Erica seconded that the lottery be certified. Motion carried.**

**Strategic Plan – each of the following committee were responsible for presenting action plans for the goals in the strategic plan that were assigned to them.**

Development Committee Report

Wendy

Wendy presented the action plan prepared by Ken. The board requested that it be revised. As far as developing a fundraising infrastructure, steps should be added to the timeline after the fundraiser is hired. As to telling the NOCCS story, the plan should be widened so that it focuses on more than the case statement. The task of widening the strategy should be taken up by the executive committee. There were some who thought that rather than assigning action steps to a committee, an

individual board member should be designated for each step. There was also discussion about the timing of the “quiet phase” and the “active phase” of the capital campaign. The active phase should start around April of 2013. This change should be made in the plan.

Executive Committee Report

Erica/Rachel

Rachel presented proposed action steps for the community involvement goals that are the responsibility of the executive committee. The board sent them back for revision. An important step is to gather data about who is participating in the various community activities and surveys so we know more about the level of community engagement. We need to develop a better system for logging volunteer hours. We also need data about the demographics of NOCCS families. It might be effective to gather data from parents through students, e.g. through homework packets.

Personnel Committee

Victoria

Erica presented the proposed action plan for personnel. The board requested that the plan be revised. It addressed the director evaluation process, compensation research, teacher training program, and the .8 fte policy. The plan needs to flesh out the action steps around support for teachers at various stages of their careers.

Finance Committee

Jay

The finance committee did not have an action plan ready. The report was put off until next month.

Nominating Committee

Michael

The nominating committee did not have an action plan for this meeting. Time was spent discussing the upcoming board recruitment and election process. It was decided that we need to add 2 internal and 2 external board members. The board also brainstormed about what skills are currently most needed on the board. They include financial expertise/potential treasurer; leadership/board experience/potential chair; facilities; fundraising/development; ethnic diversity.

Ad Hoc Facilities Committee

Carolyn

The facilities committee did not have an action plan ready for this meeting. The report was put off until next month.

Education Report

Carolyn

The action plan for the strategic plan education goals has been completed and was presented already.

Board meeting adjourned at 9:00 p.m.

