

**NOCCS Special Board Meeting Minutes**  
**March 19, 2014, 6:00 pm**  
**530 18<sup>th</sup> Street, Oakland**

Present: Carolyn Gramstorff, Mia Birdsong, Erica Mackie, Pam Rich, Ann Gordon, Steve Fox, Coriander Melious , Adam Howell, Mike Markman, Jenny Bond, Wendy Barry-Owen, Kate Hayes, Rachel Venning

**Called to order: 6:25**

**Public comment: None**

**Approval of Minutes:** Pam noted a name correction Dan Cobb to Dan Kolb. Pam moved to approve the minutes with this correction

Approved – 9

Abstained- 2

Passed

Pam moves to approve the March 12 minutes. Seconded by Carolyn

10 approved

1 abstention

**Summer Camp Update:** Tatum Omari shared proposal to change two ways that camp is structured. She proposed that she stay as director but teach part time and hire another part time teacher. Financial needs are zero because she would push her salary over to other people. Second proposed change was to have consistent curriculum K-6 (Maker theme)

Erica appreciated Tatum for sharing information and stated that a Board vote was not necessary.

The Board discussed and asked questions.

David expressed a need to make another meeting across town so Development was moved up in the agenda.

**Development:** David invited and encouraged Board members to attend the NOCCS auction on April 5 and shared some details of the event. The goal is to raise \$35K at this event. He distributed Auction fliers. David reviewed the Development report that was sent to Board members as a pre-read. First House party happened and was successful in terms of tone. It is unknown how much money was raised. They are following up with the attendees and adding new data to help refine the next group that will be invited to the next party. David shared they have been pursuing a major match from the Charter Loan people. They are in the middle of sending out proposals to each party. Carolyn shared additional details of this process. He stated they are ready to put out \$75K ask to approximately 25 families and a \$50K match. David asked the Board to discuss their role in the campaign. Steve Fox facilitated a Board talk about ideas to raise the last \$60K of this phase. The groups shared out their thoughts.

- Phone-A-Thon
- Support given to Board members to assess their own networks and to develop scripts (training and technical assistance)
- Board members present with Carolyn or David when they go to Asks
- Making connections with institutional partners that Board members know.
- Board members commit to each calling one person after training

- Ask employers if they do charitable matches
- Creation of an information sheet that lists all levers that can be pulled when asking for contributions
- Contact alumni—create database
- Homecoming/Alumni event
- Longfellow/Santa Fe community—looking into how they might participate and develop a greater sense of ownership

**Finance-Approval of Ed-Tec proposal:** Rachel Venning shared *Finance update*: High Cash balance and the flow of money is better than it has been in the past

*Funding Report*: New LCFF calculators included in the report and from Charter School Development Center suggest NOCCS will get about \$70K more in government funding next year. Initial work on the budget is underway

**EdTec:** Discussion based on pre-read

Rachel proposed motion : **The board approves contracting with EdTec to provide back office services at a rate not to exceed \$60K per year for a period of 27 months.**

Wendy asked if this amount is comparable to Beth's salary. Rachel shared that it would probably be a little more but that they do provide some services that NOCCS has not had in the past. Carolyn shared that what we get out of it is a CFO level person or more of a department and that some re-delegating of work will have to happen. The board continued to discuss thoroughly and asked questions. Kate asked how this might change things for teachers. Carolyn stated that it will be less personalized. Beth is creating a document of her responsibilities, which won't be work that Ed Tec is responsible for. Coriander asked about the hourly rate option. Rachel reported that this is not an option except for additional work needed.

Mia motions that **the board approve contracting with EdTec to provide back office services at a rate not to exceed \$60K per year for a period of 27 months.**

Erica seconded

13 approved

**Board Fellow Project Update:** The fellows shared their report on a performance dashboard that focuses and surfaces the most important goals for board work in support of NOCCS.

*3 Driving Goals for Dashboard:*

Align on prioritizes

Track progress towards goals

Institutionalize excellence

The Fellows shared a summary of results from the Board survey and their ideas for potential solutions to board concerns. They put together an initial snapshot of a set of metrics for Financials, Compliance, Student Data, Student engagement, Instructional quality, Student academic growth and performance and Stakeholder satisfaction. Erica commended the Fellows on their work. The Board discussed and asked questions of the Fellows.

**LCAP Overview:** Carolyn presented an overview on the Local Control Accountability Plan:

LCFF= Local Control Funding Formula

She reported that new legislation was passed in July that created LCFF-projected to make California funding more equitable. In February the LCAP was approved as a way for schools to develop an accountability plan. In order to receive funding this plan must be developed.

*LCAP plan-must develop plan to meet goals in 8 designated areas*

Student achievement

Student engagement

Other student outcomes

School climate

Parent involvement

Basic services

Common core standards

Course access

There is required data that must be integrated into each of the eight areas. Carolyn shared the details of this data. LCAP must be adopted by July 1, 2014 and be updated annually by the charter's governing board. Charter schools are required to consult with school employees, parents, and students when developing their annual updates. Charter schools are exempt from the specific requirement to solicit public comment and hold public hearings that apply to school districts. Charter schools are not required to have their plans approved by the County Office of Education.

*The process for developing NOCCS LCAP this year:* Carolyn broke down the details, January-June, of the work being done toward creating the NOCCS LCAP. She went on to report the plan for connecting the development of the LCAP to the Strategic Plan and Charter Renewal.

The Board discussed and asked questions.

**Governance:** Jenny shared the proposed Board member election timeline. Board members discussed types of expertise needed on the board: fundraising, financial, legal expertise, leadership, personnel—HR—School HR, Analytics, Bilingual Spanish

**NOCCS Board Agreement:** Tabled

**Meeting Adjourned:** 8:32 Pm

**Closed Session**