**NOCCS Board Meeting**

Wednesday, October 26th, 6:00-8:00pm

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| ITEM | OBJECTIVE OR ACTION | PRE-READ MATERIALS | FACILITATOR | TIME |
| Public Comment |  |  | Erica | 6:00-6:05 |
| Approval of Minutes | Vote on minutes from Sept 19, 2011 meeting and Sept 1, 2011 | Minutes from Sept 19, 2011 meeting | Rachel | 6:05-6:10 |
| Introduction to the Rachel/Erica Team | Overview of standard agenda, board portal, board email, board and committee calendar, board child care, committee composition | Updated Board Roster with Current Committee Composition | Erica/Rachel | 6:10-6:20 |
| Secretary and Treasurer Elections | Vote to elect Kristen as Secretary and re-elect Jay as Treasurer |  | Erica | 6:20-6:25 |
| Educational Program Report | Update |  | Carolyn/Catherine | 6:25-6:40 |
| Development Committee Report | Update | -Capital Campaign Timeline  -RFP for Capital Campaign Consultant | Ken | 6:40-6:50 |
| Finance Committee Report | - First Quarter Update and Budget Changes  - VOTE to approve updated Budget  -Financial/Legal Structure 101 will be provided at Nov meeting | Budget Changes | Jay | 6:50-7:20 |
| Personnel Committee Report | Update |  | Victoria | 7:20-7:25 |
| Nominating Committee Report | Update |  | Michael | 7:25-7:30 |
| Strategic Planning Report | Provide additional feedback on Obj/Goals  Assign teams to work on Action Steps | NOCCS Strategic Plan\_Obj & Goal\_draft v10.22.11 | Li-Mei | 7:30-8:00 |
| Closed Session | Approval of Director Compensation |  | Erica | 8:00-8:05 |